EaseUS® Todo PCTrans
User Guide
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Welcome

Thanks for using **EaseUS Todo PCTrans**. Usually, a new computer (PC) comes with faster processing, more memory, and enhanced graphics. After purchasing a new PC, one of the most daunting tasks is to figure out how to transfer the accounts, settings, programs, and data from old PC to a new one and maintain routine jobs as usual.

Todo PCTrans is born to make the migration process easier for you. This powerful and cost-effective application is able to move all of your selected accounts, settings, applications, files, and folders between 2 computers in an easy and simple way, and it is also able to transfer programs and data from a smaller partition to a larger one for releasing space within a computer.

Todo PCTrans transfers your PC through the network connection (local area) or compressed image file, and both source and target computer require a client of Todo PCTrans installed. It is worth mentioning that the two computers can also be directly connected via an ethernet crossover cable when using the network connection method.

Glossary

**Old PC/Source PC**

The source PC is the "old" PC that contains the accounts, applications, files, and settings that you wish to move to the destination "new" PC.

**New PC/Destination PC**

The "new" PC is the PC to which the accounts, applications, files, and settings are moved.

**Transfer**

The process of copying all of your selected accounts, applications, files, and settings from your "old" PC to your "new" PC.

Pre-Transfer Checklist

1. System Requirements
   - Windows XP 32bit
   - Windows Vista 32bit/64bit
   - Windows 7 32bit/64bit
   - Windows 8/8.1 32bit/64bit
   - Windows 10 32bit/64bit
2. Operating System on new PC must be equal or newer than the source PC. For example, the data and applications cannot be moved from Windows 7 to XP via network connection transfer method.

3. Todo PCTrans has been installed on both PCs.

Also pay attention to the next two if you are transferring via LAN.

4. Keep network connection stable and unobstructed while transferring.

5. Disable anti-virus programs and firewall on source and target computer to ensure successful connection.
Activation

Different versions of Todo PCTrans

Free version
✓ Software title reads EaseUS Todo PCTrans Free
✓ Allow users to transfer no more than 2 programs and 500MB files, disk junk cleanup no more than 500 MB files

Trial version
✓ Software title reads EaseUS Todo PCTrans Trial
✓ Allow users to view which programs, data, and user account can be transferred, but it is not allowed to do a real transfer without a license code

How to activate

To enjoy all features on business use, please simply click Upgrade to Full Version to open the window for purchasing or entering license code. You can also see the edition difference of Todo PCTrans.
Press the **Enter License** button then copy and paste your license code to activate the software.

Once activated, the program title reads **EaseUS Todo PCTrans Professional/Technician** without further indication of Free or Trial.
Transfer

There are three methods of transferring: **PC to PC/Image Transfer/App Migration**

**PC to PC** is able to transfer applications, data, accounts, and settings between two network-connected PCs. **Image Transfer** prepares an image file to include applications, data, accounts, and settings in advance, then transfer from the image to target PC. It transfers between two PCs or on the same PC after reinstalling the system. **App Migration** only transfer applications from one to another partition on internal hard disk.

**PC to PC**

Connect source and target PC

1. Launch Todo PCTrans and select **PC to PC**.
2. Click **PC to PC** button and get next window. All computers in the same LAN lists in the left, select a computer according to the username (Windows account) and IP address, then input the password of the account and select the transfer direction to connect the two computers.
Todo PCTrans also provides the verification code method to connect the two computers. The Verification code can be located on the machine you selected.
If the PC cannot be listed directly, please click the **Add a PC** to add it via IP or computer name.

**Note:**
Please ensure the source and target PCs are on the same LAN and the target PC has the same version of Todo PCTrans installed.

**Select the content for transfer**

1. Todo PCTrans needs some time to enumerate (load) all the applications, data and accounts from old (source) PC. The edit button will be clickable when enumeration completes. The required time varies due to amount of data needs to be transferred.
2. Click the edit button to select the applications, files, folders, accounts and settings which need to be transferred.

Create a restore point for the operating system of the other PC ensures that you are always able to roll back your system to the status before transfer. However, enabling this option requires several minutes to finish the process.

3. Select the applications you want to transfer.
**Note:**

The *Compatibility* has four status: "**Supported**", "**Likely Supported**", "**Unsupported**" and "**Existing**":

**Supported**: the application is fully compatible with new PC.

**Likely Supported**: the application may be compatible with new PC.

**Unsupported**: the application is not compatible with new PC.

**Existing**: the application already exists on both PCs, transfer is not necessary.

4. Regarding **Files** option, all the root folders will be listed after clicking edit button. You are able to check them for transferring.

<table>
<thead>
<tr>
<th>Name</th>
<th>Size</th>
<th>Installation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>EaseUS Todo Backup 12.0</td>
<td>571.97 MB</td>
<td>2018/12/11</td>
</tr>
<tr>
<td>EaseUS Data Recovery Wizard</td>
<td>165.92 MB</td>
<td>2018/12/9</td>
</tr>
<tr>
<td>EaseUS Backup Center 12.0</td>
<td>58.69 MB</td>
<td>2018/12/9</td>
</tr>
<tr>
<td>EaseUS Partition Master 13.0 Trial Edition</td>
<td>172.90 MB</td>
<td>2018/12/1</td>
</tr>
<tr>
<td>98 Resource</td>
<td>199.01 MB</td>
<td>2018/10/1</td>
</tr>
<tr>
<td>Microsoft Visual C++ 2005 Redistributable</td>
<td>4.53 MB</td>
<td>2018/08/21</td>
</tr>
<tr>
<td>Dropbox</td>
<td>223.56 MB</td>
<td></td>
</tr>
</tbody>
</table>

**Finish**
Migration Settings include File Filter and Duplicate File.

File Filter — To add file extension or file path for filtering them during the transfer process.

Duplicate File — You can select an option to replace, skip or keep the transferred duplicate files.

The edit button can be used to redirect the selected files to a different location on the new PC by changing the target path.
Note:
Todo PCTrans only supports pointing to the drive letter of target partition for transfer. Unlike Files option, Applications will be transferred to "Program" folder on new PC by default. Usually, the "program" folder is located on C: drive.

5. User Accounts option lists the account on source PC.
And you need to be authorized by entering the password of the account before selecting User Account Settings, User data, Personalization and Power Options.

**Note:**
The password of the account on destination PC is same as the one on source PC after transferring.
Start the transfer

After completing all the settings above, please click **Transfer** button to start.

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**Note:**
When transfer is finished, a reboot is required to refresh all transferred information.

The “Migration Logs“ can be seen on the main window for checking the transferred result after using PC to PC method.
Image Transfer

Create Image File

1. Launch Todo PCTrans, select Image Transfer at home page of EaseUS Todo PCTrans, then click the Start.

![Image Transfer](image.png)

2. Select image transfer method, and at this step you should select Create Image file.
3. Confirm the image name and path for saving image.

4. Todo PCTrans will start enumerating all the applications and data that can be transferred. This process will take a while and the speed varies due to amount of data and performance of computer. Once the program finishes counting, you can see the size of Applications, Accounts and Files. Besides, the edit button
5. Click edit button of **Applications** or **Files**, a window will pop out to let you make your choice. Tick the little boxes in front of data to decide transferring files, then click **Finish** to continue.
Migration Settings include File Filter and Duplicate File.

File Filter — To add file extension or file path for filtering them during the transfer process.

Duplicate File — You can select an option to replace, skip or keep the transferred duplicate files.

Note:
The Compatibility has four status: "Supported", "Likely Supported", "Unsupported" and "Existing":

Supported: the application is fully compatible with new PC.

Likely Supported: the application may be compatible with new PC.
Unsupported: the application is not compatible with new PC.
Existing: the application already exists on both PCs, transfer is not necessary.

6. Click edit button of Accounts.

And you need to be authorized by entering the password of the account before selecting User Account Settings, User data, Personalization and Power Options.
Note:
The password of the account on destination PC is same as the one on source PC after transferring.

7. Click the **Create** to save image file to specified file directory.
Recover via Image File

At this step, there are two different operations:

If you are upgrading the operating system and wish to transfer the data in image file in new operating system, just run Todo PCTrans again, select **Image Transfer**->**Recover via Image File**.

Suppose you are transferring data to a separate computer, please copy the image file to the target computer and run the program, select **Image Transfer**->**Recover via Image File**.

1. Select **Recover via Image File** and click the **Recover**.
2. Select the image file you created before and click **Recover**, then select applications, files and accounts in the image file and click **Recover** button to start. You could also click the **Edit** to only select a part of items to recover.
Note:
Todo PCTrans only supports pointing to the drive letter of target partition for transfer. Unlike Files option, Applications will be transferred to "Program" folder on new PC by default. Usually, the "program" folder is located on C: drive.
When the transfer is finished, a reboot is required to refresh all the data.
By the way, the image file can also be opened by double-click, and the data files can be copied from the image directly.
App Migration

1. Launch Todo PCTrans, select App Migration at home page of EaseUS Todo PCTrans and click Start.

2. Tick the little boxes in front of applications to decide transferring programs and select the target partition, then click Transfer to continue.

3. Finish the transferring then restart your computer to check the result.
Cleanup

Cleanup is the tool to keep your system clean and fast. It helps you clean up system disk, free up disk space, and delete useless large files. It includes System Cleanup and Large File Cleanup functions.

**System Cleanup**

System Cleanup cleans junk files from System, Browser, Windows Built-in Applications, and other Applications, it will save disk space and improve your computer performance.

1. Scan your C partition after running System Cleanup function.

![System Cleanup](image)

The scanning may need a long time if you have lots of junk files. Please wait patiently.
2. Check all listed junk files to manually select them or select them by default option.
3. Click the Clean up button to delete your selected junk files.

Cleanup Completed window appears once it is finished.
Large File Cleanup

If the capacity of your hard drive is running low, it is time to clean off some files. A good place to start is by locating the largest files on your hard drive. Large File Cleanup can locate these files and easily remove them from your hard drive.

1. Choose the partition(s) you want to clean up then click the Scan.

The scanning may need several minutes if you have lots of files on the selected partition(s).
2. Carefully select the listed large file before you delete it.
Note:

Please do not delete the files from the installation directory of your programs, otherwise, it may cause the program cannot be used.

Feedback and Support

We invite your comments on how well Todo PCTrans performed, and we are also enthusiastic in replying all your questions about using it. Please feel free to contact us at:

techsupport@easeus.com

We also provide online chat service and the Live Chat option can be located on EaseUS official website www.easeus.com.

To know more about this product, see Basic Technical FAQ For Using Todo PCTrans.